



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by MAAC as 'A++' Approved by AICTE - ISO 21001:2018 Certified
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PRACTICE SCHOOL

01/07/2024,

Company Allotment ,Semester Registration, Orientation and Documentation

All the 4th B.Tech PS-1,2024-25 Students are here by instructed to note the following guidelines:

Company Allotment

- Company Allotment will be done on 11th July 2024 for all the PS-1 Registered Students in Sunflower hall at 10 A.M.
- Company Wise Vacancies will be displayed to the students to select based on their CGPA.
- If the students are not available at the time of allotment they will miss chance of company Selection.
- Once the company is allotted to the students it cannot be changed later.

Semester Registration

- All the 4th B.Tech students shall do semester registration by paying fee and submit the proofs to respective Department Coordinators on 12/07/24.

S. No	Dept	Coordinator	E mail ID	Contact No.
1	AI &DS	Dr A Srinivas Rao	Asrinivasrao1@kluniversity.in	6300451563
2	CS&IT	Dr M Bhaskar	mbhasakar@kluniversity.in	9849507702
3	CSE(R)	Mrs M Syamala	syamala@kluniversity.in	94916 60777
4	CSE(H)	Dr K Swathi	dr.kswathi@kluniversity.in	8885565288
5	ECE	Dr G V Ganesh	ganeshgorla_ece@kluniversity.in	9908010199
6	ECS	Dr Aruna Sri	arunasri_2012@kluniversity.in	9441948743
7	IOT	Dr. S Surekha	surekhasala@kluniversity.in	9154876777
8	ME	Mr Syed. Karimulla	syedkarimulla@kluniversity.in	9603252537



Orientation & Documentaion

- Department coordinators will give orientation on practice school guidelines, procedures, do's, don'ts, reports, evaluation components etc on 13/07/2024 at 10 AM.
- All the students are instructed to submit the following forms, which are available at PS website: (<https://www.kluniversity.in/ips/notice.aspx>)
 - a. Data Form
 - b. Code of Conduct
 - c. Parent Undertaking Form
 - d. Reporting Form to Regional Office
- After submitting above forms (a, b, c) to respective Department Coordinators and collect the university allotment letter.
- Submit the Reporting form (d) to the Practice School office on 13/07/2024.
- Practice School Faculty will guide the students to respective companies on 15/07/2024.
- Download PS handbook, program proposals, fortnightly report and PS calendar of activities from website for usage.
- Every student will be allotted University Guide and Company Guide during Practice School.
- In case of any doubt regarding semester registration,orientation and documentation, students can contact their respective Dept Coordinators.

For any Further clarifications please feel free to contact Dr.B Suresh,Practice School at R-502, Ph:9849128792 or email ID: sureshbadugu@kluniversity.in



Director
Dr. P. VENKATA CHALA
DIRECTOR-PRACTICE SCHOOL
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VADDESWARAM-522 302, Guntur Dist., A.P

Copy to: Dept.Coordinators and HODs of AI&DS/CS&IT/CSE-R/CSE-H/ECE/ECS/IOT/ME,

Principal (CoE).

Dr. M Kameswar Rao, Associate Dean(Academics)

